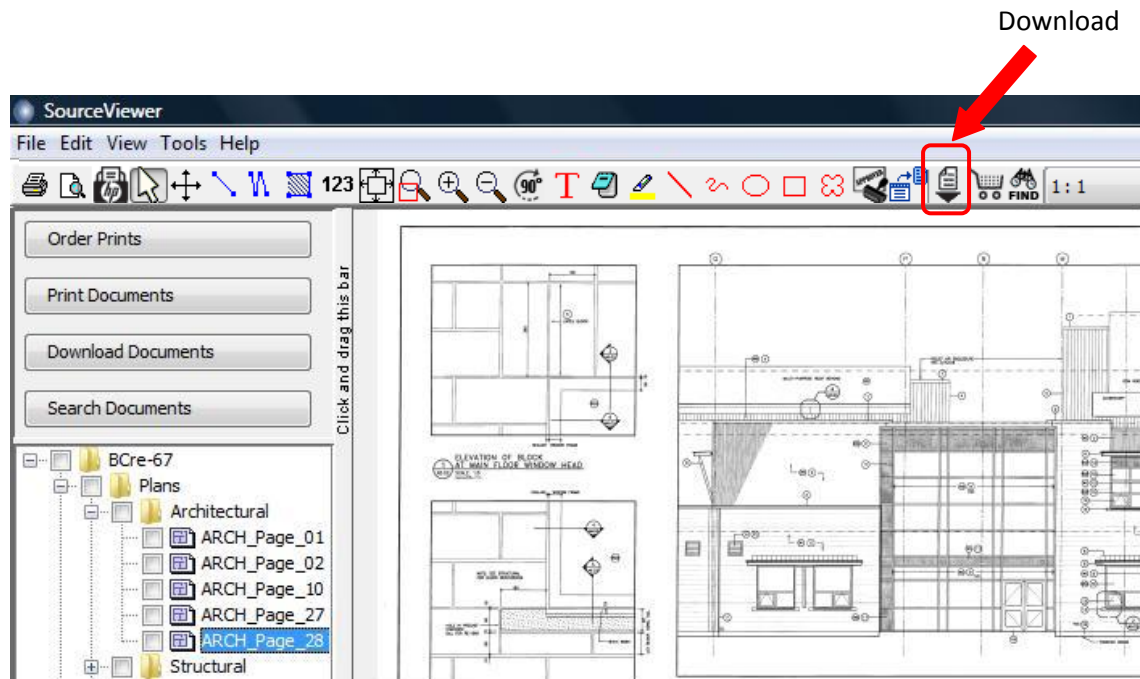


Downloading Documents


Do you ever need to have a copy of project documents on your hard drive or network? Using the Download Documents feature of the SourceViewer allows you to save a copy of some or all project documents.



Step 1 – Choose your Documents

- Clicking on the document name in the tree on the left will open it in the viewing window on the right. Go through and decide which documents you would like to download.
 1. Place a checkmark in the box to the left of each document you are going to download.
 2. Clicking on the checkbox again will remove the checkmark.
 3. Placing a checkmark in the box adjacent to a folder will select all the documents and folders contained in that folder.

Step 2 – Download the Documents

- Once you have all your documents selected, click on the Download icon 
 1. Navigate to the destination you would like to download your documents to.
 2. Click Save and the new window will show the progress of your documents as they download.
 3. When all the documents are complete, close the progress window and check that the documents are all where you saved them.