



## Subscription-based digital bid submission and reception system for construction tendering and bidding

Calling for and submitting tenders and bids is a fundamental element of the construction procurement process. Decades of industry practice and legal actions have defined its current state. The need for the inclusion of items such as separate prices, alternate prices, unit prices, combined prices, cash allowances, bid bonds and various schedules add to the complexity of the process. Differing processes and forms of contract drive the need for different tender forms.

The Bid Manager is designed to meet existing industry standards and requirements. Issuing Invitations to Bid is quick and easy. Bid Depository operators will benefit from a fully integrated system managing all aspects of a typical project closing. General Contractors and Developers are able to call and receive bids from Trades. Bids for Supply items are easily created and managed. Owners are able to call for and receive tenders from General or Prime Contractors.

Submitting bids online helps bidders eliminate the challenges of getting bid submissions delivered to the closing location on time. Receiving bid submissions online allows General Contractors and Developers to eliminate the phone and fax chaos of bid closing. Owners will benefit from the reduced risk of errors, omissions or disputes about closing procedures. An orderly and controlled bidding process is followed by the immediate availability of all submissions presented as either individual bids or in a spreadsheet format ready for analysis. The security and integrity of all bid data is assured

### Save Time

Everyone involved in the process saves time. Bidders can spend more time on their submissions rather than rushing to get the paperwork delivered to the closing location on time. Receiving submissions online saves the time and effort of receiving, organizing, documenting and preparing them for analysis.

### Go Green

PlanSource helps your company Go Green by reducing paper consumption and transportation emissions.

### Increase Accountability

The Bid Managers reverse countdown clock ensures there is no disputing when the project closes. All submissions are automatically authenticated using a highly secure process that ensures the integrity of the bid submission and further ensures its long term storage should there ever be a need to review the exact detail of the submission.

**PlanSource** has powerful yet easy-to-use features to manage the submission and reception of construction bids and tenders.

## Invitation to Bid

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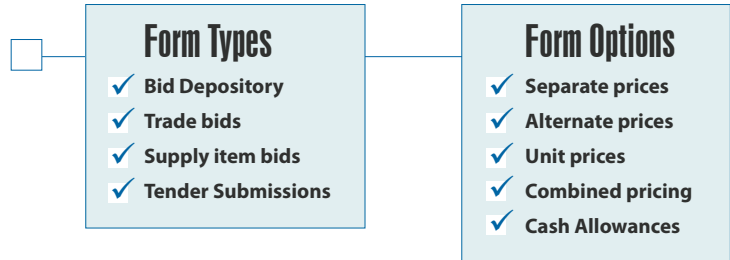
Integrated fax and email tools allow you to automate the entire invitation to bid process for your projects. Easy to use tools allow you to build and manage your Trades and Supplier data. Easily create and distribute invitation lists via fax or email in a matter of minutes.

## Form Creation

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### Form Types and Options

Create the exact bid form that matches your requirements and submission process



## Bid Bonding

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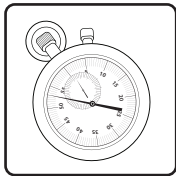


### Bond Applications and Bond Issuance

Bidders submit their bond application for the project to their Agents using an online form. The Agent receives a notification and access to the details of the application for their review. Once approved for issuance digital copies of a Bid Bond is sent via a secure process directly to the PlanSource system and is associated with the Bid of the

## Bid Reception and Analysis

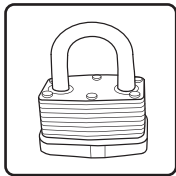
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A reverse countdown clock displays throughout the bidding process ensuring that everyone is aware of the exact time until closing. The instant the closing time is reached bidders can no longer submit or edit bids and the bid recipients are able to begin reviewing the results of the process. All bids are presented in an easy to review format. They can be viewed online, printed out as individual submissions for sorting and analysis or opened in a spreadsheet suitable for detailed price comparisons.

## Security & Authentication

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All parties in the process are restricted to seeing only the information that relates to their specific role in the process. Only the bidder has access to their bid details until they submit the bid and the closing time is reached. All transactions are managed on highly secure server infrastructure. All submissions are authenticated using a secure process that guarantees the integrity of the submission and its contents.