



Subscription-based automated digital document access, review, delivery, notification and receipt system for construction projects

"We recently bid 10 projects in a two-month period...Never in the history of Teck have we done that volume of bidding in that short a time."

George Tecklenborg,
Teck Construction

PlanSource is designed specifically for the document delivery and access needs of the construction industry. Architectural firms will benefit from PlanSource's ability to reduce the time and costs associated with reviewing, distributing and tracking the large volume of project documents related to construction projects.

Now, everyone involved with a specific project will be up-to-date and current with the multitude of project documents that are essential for project administrators, sub-consultants and contractors. Starting to use PlanSource is easy and intuitive as it emulates current paper-based processes that you already know and have established. Using PlanSource's secure system you'll quickly realize savings in time, reduced costs and increased accountability.

Save Time

Streamline your document management by eliminating the handling of large volumes of paper documents using reliable and rapid digital methods. PlanSource allows you to significantly reduce the time and effort spent on managing documents in FTP sites or ordering traditional, printed documents. You'll notice a distinct improvement in the time saved and the reliability of digital document delivery. Now, you can manage more projects using PlanSource's paperless system.

Increase Accountability

Ever wonder if a critical project document has been delivered AND opened? Using PlanSource you can improve overall project management by knowing exactly *Who* saw *What*, and *When*. By tracking the distribution of all project documents your firm will avoid legal claims associated with document revisions and updates and avoid costly delays. Plus, document recipients and senders alike will benefit by reducing search-time for project documents.

Reduce Costs

PlanSource absolutely guarantees you will realize significantly reduced costs from the printing, shipping and handling of all your project related documents. You'll have immediate access to your documents online through PlanSource's secure, access-controlled system. Whenever you do need to print documents, you can get them quickly and professionally printed and shipped through the network of professional reprographers who work with PlanSource's print ordering system. You'll also reduce the costs associated with project overhead by reducing time and effort required for document sign-off, printing and packaging of documents, as well as organizing couriers and reprographic houses.

Go Green

PlanSource helps your company Go Green by reducing paper consumption and transportation emissions.

PlanSource uniquely combines document and communications management to provide the power needed to expedite project document management while providing unparalleled record keeping and specialized workflows for automating key processes.

Document Management

PlanSource has powerful yet easy-to-use features to manage document organization, access, review, printing and record keeping.

- **Project-based Storage and Access**
- **Branded Appearance**
- **Folder and Keyword Organization**
- **Document Security**
- **Flexible Permission Control**
- **Automated Project Access Control**
- **Post Any Document Format**
- **Tracking of Document Activity**
- **Integrated Search for Documents**
- **Integrated Drawing Viewer**
- **Integrated Count and Measuring Tools**
- **Multi-Layer Annotation Tools**
- **Print Order Management**
- **Automatic Archiving**
- **Integrated with Communications Management**

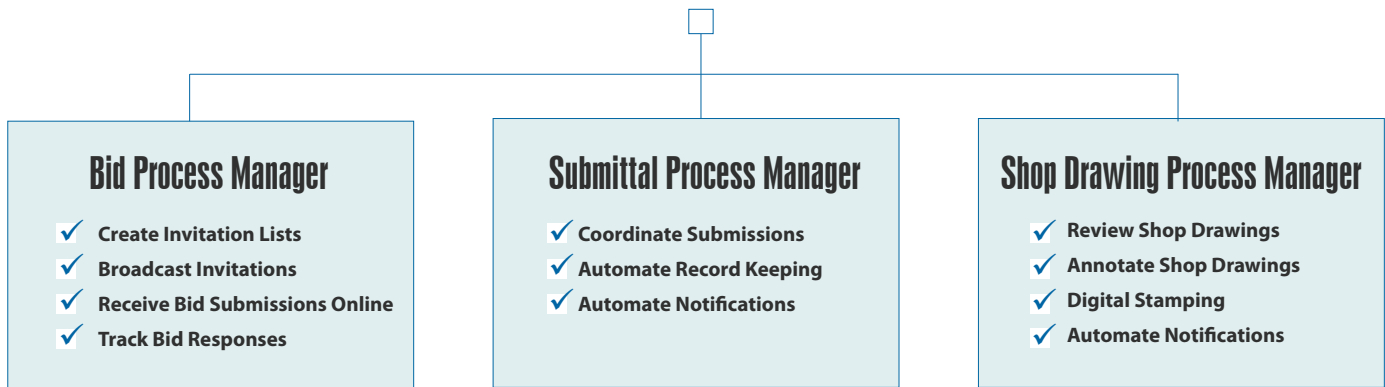
Communications Management

PlanSource has a comprehensive set of features to manage and simplify communications such as fax and email and combines this with contact management and extensive record keeping automation

- **Message Manager for Broadcast Fax and/or Email**
- **Automated Message Filing**
- **Automatic Detailed Record Keeping Including Receipts & Transmittals**
- **Integrated Reminder Tool**
- **Integrated Contact Management**
- **Integrated with Document Management**
- **Automatic Notifications**

Specialized Workflow Modules

Through integration of document and communications management, PlanSource makes it easy to coordinate document delivery efforts and related work such as record keeping and reporting. Additional modules are available to automate the management of key processes such as online invitations to bid, shop drawing reviews and online submittals.



PlanSource is the ultimate on-line document management system for the construction industry. Using PlanSource you'll take control of document delivery and receipt, reduce costs and effort, as well as expedite project delivery and completion through digital distribution of documents.

Infinite Source, the maker of PlanSource, provides the construction industry with better ways to reduce the time and costs associated with project documentation and related communications.

Visit our website or call us today and let us help you expedite project delivery with PlanSource.